

Friends of Nunhead Cemetery (FONC)

HEALTH AND SAFETY POLICY STATEMENT

The statement of general policy of the Friends of Nunhead Cemetery is:

- To provide adequate control of the health and safety risks arising from our practical on-site maintenance/improvement volunteering work, and activities involving members of the public (e.g. walks)
- To consult with the members on matters which may affect their health and safety whilst undertaking activities managed by FONC
- To provide and maintain safe equipment
- To provide information, instruction and supervision for members
- To make reasonable endeavours to ensure all volunteers are competent to do their assigned tasks, and to give them adequate advice and training if required
- To prevent accidents and cases of ill health resulting from the group's voluntary work activities

RESPONSIBILITIES AND ARRANGEMENTS FOR HEALTH & SAFETY MANAGEMENT

The Committee of FONC has overall responsibility for health and safety matters related to the activities of the group, and will ensure that:

- Volunteers receive adequate and sufficient information, training and supervision on health and safety matters as appropriate
- A risk assessment is undertaken for each aspect of the activities which FONC undertakes e.g. work in the Cemetery, guided walks, off-site stalls etc. taking account of risks to both volunteers and to members of the public
- Minor accidents are investigated and reported to the Committee and, where appropriate, to the appropriate Southwark Council officer

FONC members shall:

- Take reasonable care of their own health and safety, including the wearing of appropriate footwear and clothing when working in the Cemetery
- Take advice from a FONC supervisor or other responsible person (e.g. Southwark Council officers) when working in the Cemetery
- Report any accident to the nominated FONC supervisor for any activity or, if appropriate to the emergency services, at the earliest opportunity

Adopted by the FONC Committee: 17 January 2013